Moodle Registration Instructions

Go to: <u>http://calcourts.moodle.com</u>

1. In the **Login** dialog box which appears in the upper right portion of the screen, click **Create new account**.

Login	-
Username:	
Password:	
Login	
Create new account	
Lost password:	

Fill in the requested fields:

- 2. Create an easy to remember user name and password.
- Enter the remaining information and click Create my new account.

Username:
Password:
Please supply some information about yourself: (Note: your email address must be a real one) Email address
Email (again):
First name:
Last name:
City/town:
Country: United States of America.
Create my new account

You will receive a message indicating that an e-mail has been sent to you.

- Click on the Continue button to take you back to the home page.
- Create my new account An email should have been sent to your address at eddie@jerseyboy.us It contains easy instructions to complete your registration. If you continue to have difficulty, contact the site administrator.

Continue

5. Open the e-mail message and click on the Web link it contains.

A new account has been requested at 'Collaborating, Learning, and Sharing Space'using your email address. To confirm your new account, please go to this web address: http://calcourts.moodle.com/login/confirm.php?p=4bv4DgGolcBDn6u&s=davidovich2 In most mail programs, this should appear as a blue link which you can just click on. If that doesn't work, then cut and paste the address into the address line at the top of your web browser window. If you need help, please contact the site administrator, Ed (eddie.davis@jud.ca.gov) You will receive a registration confirmation.

- Log out and back in using your newly created username and password.
- 7. Locate the course you wish to enroll in by either:

Thanks, Eddie Your registration has been confirmed > <u>Courses</u>

	You a	are logged in as Al Pacino (Logo
fnoodle enables California judicial officers and court personnel to quickly and easily create and participate in online courses, meetings, and other activities that involve learning, information sharing, and collaboration.	HELLO my name is First visit to Moodle? Click here to learn about creating a user account.	Need help?
a. To search for a course you would like to b. To see all available courses by category, My courses	enroll in, click here.	Jay Harrell jay.harrell@jud.ca.gov 415.865.7753
2008 B. E. Witkin Judicial College of California Welcome to College we	to the 2008 B.E. Witkin Judicial ebsite.	For Moodle Course Creators

- a. searching for the course
- b. looking at all the courses by category
- 8. When you click on a specific course you may be prompted to enter an enrollment key, for security purposes. The enrollment key should be provided to you by the course administrator prior to enrolling.

This course re password that you	quires an 'enrolment key' - a one-time should have received from Halle Berry	
Enrolment key:	Enrol me in this c	ourse
	Cancel	